

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/7/2022

Time: 8:00AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Tawny LeJeune - Clerk

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/28/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Zimmerman 2nd: Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended Young Republicans Meeting on the 4 th of July at Birchard Park. Commissioner Zimmerman attended three parades on Saturday July 2 nd . Commissioner Zimmerman attended a Car Show at the Senior Center on Friday July 1 st .			
Commissioners and Administrator Discussion	Commissioners discussed recent wind/storm damage from wind Friday July 1 st . They noted significant damage at fairgrounds. Commissioner Miller toured the grounds to view the damage. The fairgrounds have also asked the county to purchase them a new mower as their finances do not allow this purchase at this time. Commissioners discussed being approached by a Village House Board Member and the current state of their finances. They requested an advance on funds			

	from Sandusky County. They also requested funds that they did not receive for several prior years. This issue will be discussed with legal.			
* Then /Now Documents	One certificate was presented by the Sanitary Engineer. First certificate: a blanket certificate was inadvertently cancelled. One invoice makes up this certificate. Data Mail Inc.-\$751.30	Sanitary Engineer	\$751.30	Moved by: Zimmerman 2 nd : Schwochow Yes-3
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser-Facility Management-Ron came in for his regularly scheduled meeting. Discussions took place regarding his agenda (attached). Also discussed was the plan with the Visitor's Bureau to install colored lights in the front of the courthouse. Ron Hiser will follow up with Peggy Courtney.	Ron Hiser-Facility Management		
IT	Atul Chopra and Aaron Humberger-IT-Atul came in for his regularly scheduled meeting. Agenda attached. Also discussed timing of changing email extensions and how to best manage the transition i.e. notifying the public, vendors etc. and using old supplies and materials with old emails before ordering new supplies and materials. Old email addresses will work for six months after the change. They recently lost an asset employee. They currently have one vacant position they hope to fill soon as workloads continue to increase and become more challenging especially being down a person.	Atul Chopra-		
Soil & Water	Megan Grammer and Jacob Younker -Soil & Water-The Soil & Water annual meeting will be held on September 8 th at the W.R. Hunt Club. Soil & Water will have a table at the Sandusky County Fair. Explore your backyard will take place in September. Phase 2 for H2Ohio is now closed. Sandusky County has 139 contracts. Over the next few years, Sandusky County farmers (over ninety-three thousand acres worth) will receive over twelve million dollars. They currently have one open position at Soil & Water that they are having trouble filling in the current work climate. They hope to fill it soon. The current employees have taken on extra workloads to make sure deadlines are met. Out of 24 counties in the Western Lake Erie basin Sandusky County was asked to	Megan Grammer-		

	participate in a pilot program to utilize drones to apply seed to farmland. It has not been decided whether or not the county will participate. The department is looking to secure their own copy machine to save costs and for efficiency.			
* Resolutions	2022 - 186 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM SUPPLIES TO CONTRACT SERVICES (\$17,500.00) AND SUPPLEMENTAL APPROPRIATION TO OTHER AGENCIES (\$1,000,000.00) FOR LONG TERM CD PURCHASE	Board of DD	\$17,500.00 \$1,000,000.00	Moved: Schwochow 2 nd : Zimmerman Approved:3
	2022 - 187 GRANTING ANNEXATION ON PETITION 2022-01 FOR ANNEXATION TO CITY OF CLYDE OHIO, BY JOHN AND CAROLYN RHODES, DEREK A. LISKA, AGENT FOR THE PETITIONER, PARCEL LOCATED IN GREEN CREEK TOWNSHIP	Rhodes Annexation – 2022-01		Moved: Zimmerman 2 nd : Schwochow Approved: 3
	2022 - 188 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH ROTARY TRANSFER AND FUND TRANSFER FROM ROTARY TO WOLF CREEK DITCH CONSTRUCTION FUND (\$80,000.00) ; AND SUPPLEMENTAL APPROPRIATION TO WOLF CREEK CONTRACT SERVICES (\$80,000.00) FOR DITCH CONSTRUCTION START UP	Ditch Rotary / Wolf Creek	\$80,000.00	Moved: Schwochow 2 nd -Zimmerman Approved:3
	2022 - 189 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS STANDARD ALLOWANCE ACCOUNT CONTRACT SERVICES (\$5,000.00), OTHER AGENCIES (\$5,000.00) AND CAPITAL OUTLAY (\$3,252,053.44) FOR GENERAL GOVERNMENT SERVICES	Commissioners Standard Allowance	\$5,000.00 \$5,000.00 \$3,252,053.44	Moved: Zimmerman 2 nd -Schwochow Approved:3
Board of Elections	Lisa Hartley and Sharie Chagnon-Board of Elections- Early voting has started. The State of Ohio is providing funds towards the upcoming August 2 nd election. An agreement was forwarded to Prosecutor Beth Tischler for her approval. The document needs signed by July 8 th . No response has been received from the Prosecutor or her staff Attorneys. Lisa Hartley has agreed to physically walk to the Prosecutor's office for her response as the deadline is within 24 hours. They	Lisa Hartley Sharie Chagnon		

	extended compliments to our IT department for their swift action and response to ongoing changes and emergencies. State of Ohio is also awarding \$10,000 toward security enhancements to the Board of Elections for the upcoming August 2 nd election. Some cosmetic and physical maintenance is needed. Work orders will be put in and addressed accordingly.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (11:08 am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Schwochow 2nd: Zimmerman Yes - 3

Signature of:

Scott Miller, President

Charles Schwochow, Vice President

Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

07/07/2022

Name	Signature	Contact Information
Sharon Chagnon		BOE
Lisa Hartley		BOE
Bob Gross		City
AUL D. GRAY	Auld's Staff	CITY OF FREMONT
Burt	Burt	SCEDC



Topics of Discussion for the meeting Dated July 7th 2022

1. We received an email that stated that the new EMS sign was shipped, and we are expecting it Friday.
2. The Fuel Depot has been down because of storm damage. We have contacted the Oscar Larson Company and they have determined that the main board has failed. Parts are on order.
3. The Annual generator preventative maintenance, testing, and load bank analysis went well with minor repairs needed.
4. We are working on another fire suppression leak at the service center... (unfortunately it did go into alarm and the FFD did roll on the call).
5. Law Library Conference room is almost done, there is an issue with the door and window that needs to be addressed to finish the project. The window is in and the door is ordered.
6. The Blacktop sealing for this summer has been scheduled for July 16th and 17th (JDC, Service center, Communication center, Haz-Mat and F.M.).
7. We have secured pricing for moving the data racks at the BOH from the mechanical room to the server room. We will need to address the cooling accordingly.
8. We have worked with the service center on getting a new message sign installed along Castalia road. We have turned everything over to them to process and issue PO#.
9. There is an issue with the Service Center storm sewer and down spouts. We are evaluating the cause and quoting the repairs.
10. The courthouse basement flooded as the heavy rains caused the storm sewer system to back-up into the basement. We have contacted Cousino's to assist with the clean-up.
11. We are securing quotes for new exterior lighting at the BOH, BOE, and Clyde Court.
12. Thomas Porter has submitted their fee proposal for the EMS and is currently being looked over by legal (preliminary designs received), also we are still waiting on fee proposal for remainder of the building so we can factor that into the over-all project costs.
13. We met with Warner Mechanical on the health department project. They are performing preliminary air testing the week of July 11th.
14. Sheriff Office project continues to have domestic hot water, chiller, and boiler issues.
15. The renovation of the parks office is coming along with the electrical and data installation almost complete and starting the drywall.
16. We are working with the Sheriff Office on the new access controls and moving equipment from above A panel. Tentative plans are Camera's to be installed in July and Security to be installed in August.
17. Installation of new chair lift for the Woodville court has been installed....minor finishes to follow.
18. Retrofitting the Parking lot lights at Commissioner building to LED.

Current / Ongoing Projects:

- Hosted email migration
 - Commissioner's, EMS and IT are migrated.
 - COC, FM and FCFC currently being migrated
- Dark fiber – Ohio Telecom is waiting on permits
- Application hosting (Akamai) – Auditor trial under way
- Jail backups
 - Additional equipment in stock now – need to mount in rack and configure County network/phones
 - Additional bandwidth – AT&T currently installing fiber at jail
 - Professional services for switch project – courthouse switches installed and working, Countryside switches to be configured during week of 7/11, installation on 7/16.
- Clerk of Courts
 - Court management system – working with Pioneer to setup test and conversion environment
- Treasurer – new payment processing system initial call – requested higher level of security
- SC Engineer
 - Phone system – demo phones setup, working through configuration
 - Audio/video system – Wide Area Media installed all equipment, everything working well
- Cybersecurity
 - SentinelOne rollout currently 60% complete
 - MDR – compared Tyler with Artic Wolf. Artic Wolf is a much more mature and complete security platform. Artic Wolf is approximately \$70,000/year
- Anti-phishing – new campaigns and training implemented
- EMA
 - Avtec radio console – need to setup backup console and radio equipment
- SCSO
 - AVTEC radio console – working on temporary auto-aid system and system upgrade
 - 911 phone system – backup service needs setup, need to schedule with vendor
 - Radio systems – getting quotes for replacement systems to allow all county agencies to communicate on single radio
- CAD/RMS/JMS – contract signed with Motorola, PM to be assigned within 30 days.
- EMS – virtual fax working well, may migrate other stations
- IT – Keeper implemented, replaced N-Able password manager
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – backup equipment installed and configured, need to setup cloud target
 - Backups – backup equipment installed, cloud target setup
 - Dark fiber – contract has been signed, waiting for Ohio Telecom to get permits
 - WTP & WRC – backup equipment installed, need to setup seeding and cloud target
 - WTP – software upgrade in progress
 - Security – security station setup and operational
 - Sentinel One – all endpoints migrated from Carbon Black to Sentinel One